

JOHN F. ARAAS
JAY A. GILBERTZ
KENDAL R. HOOPES
KEVIN K. KESSNER
CHRISTOPHER M. SHERWOOD
BRADLEY M. THIMMESCH

Yonkee & Toner, LLP
Attorneys at Law
319 WEST DOW ST.
P.O. BOX 6288
SHERIDAN, WYOMING 82801-1688

TOM C. TONER
OF COUNSEL
LAWRENCE A. YONKEE
(1935-1995)
TELEPHONE (307) 674-7451
FAX (307) 672-6250

October 13, 2021

Victor Rodriguez
1224 Westview Drive
Sheridan, WY 82801

RE: OUTSTANDING DEBT TO TOTAL COMFORT

Mr. Rodriguez:

I represent Total Comfort Heating and Air Conditioning, Inc. (hereinafter "Total Comfort"). In December of 2020, you signed a contract with Total Comfort for services and equipment for your property and subsequently requested additional work and materials from Total Comfort. All of that work was done and all equipment and materials were supplied.

Both the signed contract you had with Total Comfort and subsequent invoices provided that any unpaid balance owed to Total Comfort bears interest at a rate of 21% per annum (a monthly rate of 1.75% per month). The contract further provides that you will be responsible for also paying any attorney's fees incurred by Total Comfort in collecting on any unpaid balance.

Accounting for the \$2,500 down-payment you made, there is an outstanding balance \$6,642.00 in unpaid fees for services, equipment and materials. Interest has accrued on this debt since that time in the amount of \$1,048.67 for a total balance owed plus interest currently at \$7,690.67. Interest continues to accrue at a rate of approximately \$3.82 per day.

The matter has been turned over to my law firm for collection. In meeting with Total Comfort, reviewing the materials and otherwise dealing with this matter, \$500.00 in attorney's fees have all ready been incurred which brings the grand total of the amount owed to **\$8,190.67**. Any additional effort on my part to collect on this debt will obviously increase the amount of attorney's fees.

If you do not contact and make arrangements satisfactory to Total Comfort within 14

days from the date of this letter regarding a plan to pay-off this debt, Total Comfort has instructed me to file a lawsuit against you. If you have any questions, you may write to me at my office. Your payments should be made directly to Total Comfort. Any other matter having to do with this account should be addressed to me. Our law firm is attempting to collect this debt on behalf of Total Comfort, and any information obtained by my law firm through communications with you will be used for that purpose.

Your prompt attention to this matter will be appreciated.

Sincerely,

JAY A. GILBERTZ

JAG/kbb

Encl.

cc: Total Comfort